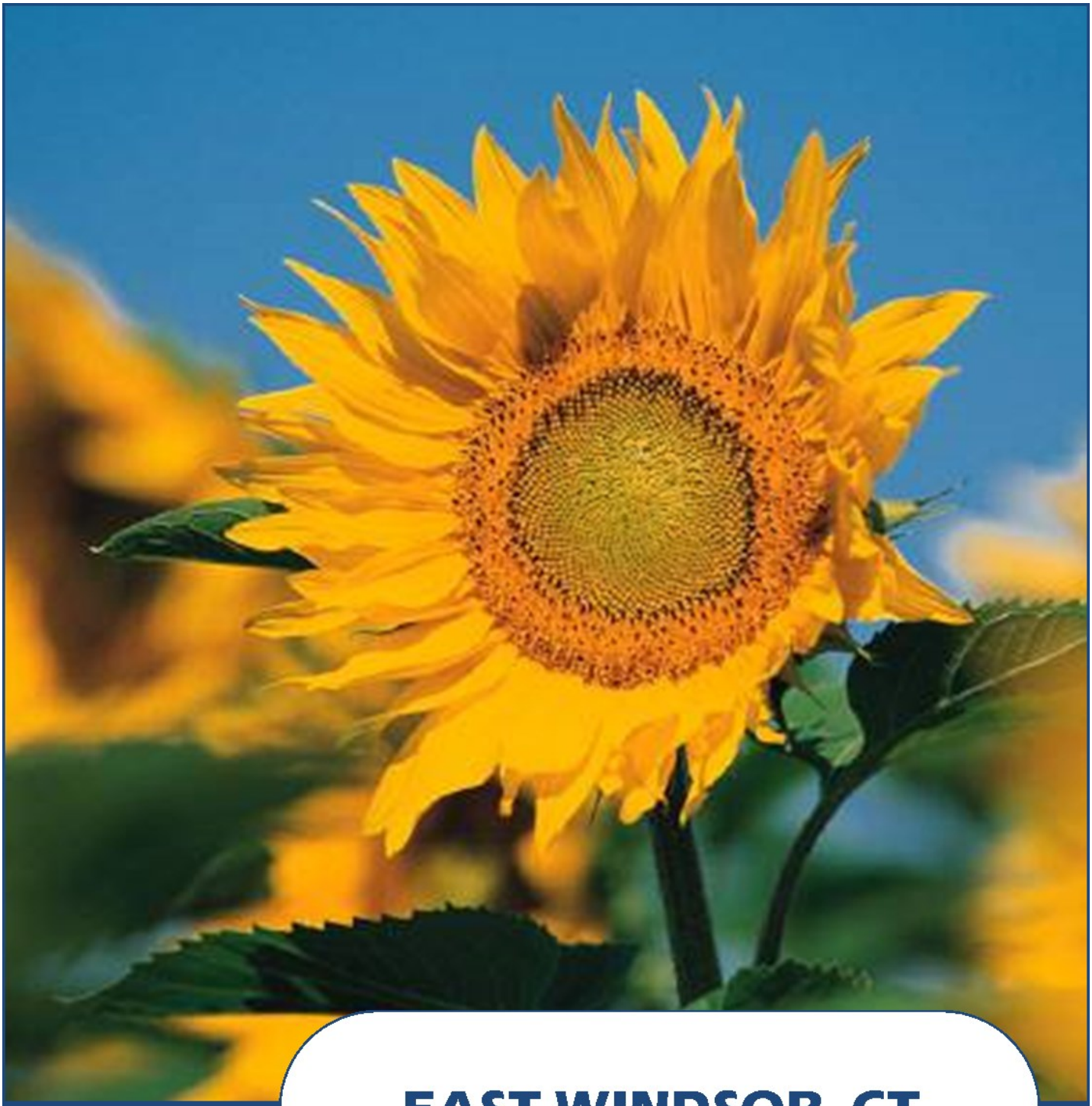

EAST WINDSOR, CT

ANNUAL REPORT

15-16

ABOUT EAST WINDSOR

East Windsor is located midway between Hartford, Connecticut and Springfield, Massachusetts. The Town lies on the east bank of the Connecticut River and is bordered by the Towns of Enfield on the north, Ellington on the east, South Windsor on the south, and Windsor on the west. Two major highways, U.S. 5 and I-91, traverse the western part of Town. Interstate 84 is within ten minutes for easy access to New York and Boston. Regular public transportation is provided by Connecticut Transit, Dattco Bus and Dial-a-Ride. Bradley International Airport is ten minutes away.

East Windsor's strategic location offers opportunities for business and industry to grow. A recently updated plan of development and ongoing sewer expansion provides the town with a blueprint for balanced growth and the ability to sustain a favorable tax rate.

Located within thirty minutes of a population base of over one million, and the beneficiary of two direct highway exits off Interstate 91, East Windsor offers businesses an array of opportunities for commercial development in a well-established business park off of U.S. 5. The Route 5 corridor is also home to a host of restaurants, hotels and stores that give business travelers an excellent location from which to work.

Like us on Facebook

The Town has a Facebook page constantly updated with news, public meeting agendas, and emergency announcements– "like" the page to receive the latest town information on your newsfeed!

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The Town of East Windsor was established in May 1768.

According to the 2010 U.S. Government Census, East Windsor had 11,162 residents in a 26.3 square mile area.

Principal industries include agriculture, business retail, hotels, distribution centers and manufacturing.

TOWN GOVERNMENT

East Windsor has a Board of Selectmen/Town Meeting form of government with a Town Charter last revised April 2010. The Board of Selectmen is the principal administrative and executive branch, the Town Meeting is the legislative branch, and the Board of Finance is the budgetary authority of the Town. The First Selectman is the chief administrative and executive officer, directly responsible to the Board of Selectmen for the administration of all Town agencies and enforcement of all laws and ordinances governing the Town. The Treasurer is responsible for the accounting and reporting of all financial transactions, investment of Town funds and is the Town pension plan administrator.

Contact Information

EAST WINDSOR TOWN HALL

11 Rye Street, Broad Brook, CT 06016

www.eastwindsorct.com

860-623-8122

Town Hall Hours

Monday - Wed:	8:30a –4:30p
Thursday:	8:30a - 7:00p
Friday:	8:30a - 1:00p

ELECTED OFFICIALS

As of June 30, 2016

FIRST SELECTMAN

Robert Maynard

BOARD OF SELECTMEN

Jason Bowsza
Steve Dearborn
Dale Nelson
Richard Pippin, Jr.

BOARD OF FINANCE

Jerilyn Corso, Chairman
Cynthia Herms
William Syme
Steve Smith
Kathleen Pippin
James Richards
Dannelle Godeck, Alt.
Paulette Broder, Alt.

POLICE COMMISSION

Thomas J. Strempfer, Chairman
Edward Filipone
Robert L. Leach
Gilbert Hayes
Richard Pippin III

BOARD OF ASSESSMENT APPEALS

David King, Chairman
Lois Noble
Brian Turley

BOARD OF EDUCATION

Catherine Simonelli, Chairman
Kathleen Bilodeau
Nichole DeSousa
George Michna
Scott Morgan
Randi Reichle
William Raber
David Swaim
Patti Nelson

REGISTRARS OF VOTERS

Linda Sinsigallo, Republican
Angelo Sevarino, Democrat

ZONING BOARD OF APPEALS

Jose Griner, Chairman
Scott Morgan
Ray Noble
Thomas Talamini
Nolan Davis

Board, Commission and Agency member lists are provided on the Town website for informational purposes and are continually being updated. If you need immediate verification of a member, please contact the Town Clerks office at 860-292-8255.

A MESSAGE FROM THE FIRST SELECTMAN

2015-2016 REPORT OF THE FIRST SELECTMAN

This being my initial Annual Report, it contains a fresh perspective. This is what I see: the workers in all departments are dedicated, hard working people who are committed to serve the Town and make East Windsor the best it can be. East Windsor is fortunate to have such good people working each day to meet the needs of East Windsor.

Also, I recognize and thank the board and commission members who volunteer their time to bring life to the Town, help chart East Windsor's course and ensure tasks are done correctly. Special recognition should be given to the Permanent Building Committee and Department of Public Works who contributed substantially to the successful completion of the Broad Brook Elementary School modular project and to the volunteer fire fighters who enable the Town to meet a critical need.

The Town is in good financial shape. We have an excellent rating (Aa2) which helped secure a good interest rate on the $5,740,000.00 bonding issue that will fund roads, dam repairs and the modular project. East Windsor's future looks bright with growth in the grand list, transit oriented development in Warehouse Point, a $250,000 state study of route 5 widening, the upgrading of the veteran's memorial (Donations appreciated), and the 250th anniversary celebration of East Windsor in 2018.

I encourage open government, so visit me or call me (860-623-8122) or email me (rmaynard@eastwindsorct.com) with questions, suggestions or concerns.

Thanks, Bob Maynard.

FIRST SELECTMAN: ROBERT MAYNARD

The First Selectman's Office is located in Town Hall 11 Rye Street, Broad Brook, CT

Phone: 860-623-8122

ASSESSOR: CAROL MADORE

The Assessor's Office is located in Town Hall

11 Rye Street, Broad Brook, CT

Phone: 860-623-8878

More information, including forms and maps, can be found:

www.eastwindsorct.com

Click on **Assessor** under Departments

The Assessor's Department continues to compile the Grand List by discovering, listing and valuing property and administering exemption and tax relief programs as required by applicable state and federal law or local ordinances.

In accordance with Connecticut General Statutes, the last Real Estate Revaluation was completed for the October 1, 2012 Grand List and the next Revaluation is scheduled for October 1, 2017 and the field work is in progress. Motor Vehicles and Personal Property are revalued annually. The Grand List of October 1, 2015 was completed on January 31, 2016. The net taxable Grand List as reported to the State of Connecticut on April 11, 2016 was $961,944,790.

The assessment total for the top ten taxpayers (including real estate, personal property and motor vehicles) on the October 1, 2014 Grand List was 143,530,870, representing 13.25% of the Gross Grand List.

- DISCOVER, LIST AND VALUE PROPERTY
- COMPILE ANNUAL GRAND LIST
- ADMINISTER ELDERLY TAX CREDITS
- ADMINISTER TOWN-WIDE REVALUATION

FY 15-16 BUDGET: 185,006

FULL TIME EMPLOYEES: 3

Assessor's Office

BUILDING OFFICIAL: RAND D. STANLEY

The Building Department is located in

Town Hall, 11 Rye Street, Broad Brook, CT

Phone: 860-623-2439

More information, including forms and fee schedules, can be found:

www.eastwindsorct.com

Click on **Building** under Departments

No Report Submitted

What we do

- ENFORCE BUILDING CODE COMPLIANCE
- INSPECTION OF PLANS AND CONSTRUCTION
- ISSUE PERMITS AND CO'S

FY 15-16 BUDGET: 143,975

FULL TIME EMPLOYEES: 2

PART TIME EMPLOYEES: 1

Building Department

SOCIAL SERVICES DIRECTOR: KRISTEN FORMANEK

The Human Services Office is located in the Town Hall Annex

25 School Street, East Windsor, CT

Phone: 860-623-2430

More information, including programs and services, can be found:

www.eastwindsorct.com

Click on **Human Services** under Departments

The Human Services Department is an essential part of the community, providing assistance with social, emotional, and economic needs while helping clients to attain self-sufficiency and maintain economic well-being. Our department helps clients access assistance with their energy needs through the Connecticut Energy Assistance Program and Operation Fuel. This past year we processed 406 applications providing a total of $211,162 in assistance. We are also responsible for distributing Farmer's Market Coupons to seniors and this year 70 seniors received coupons for a total market cash value of $1,260. Another way that we help our seniors and individuals with disabilities is to process Renter's Rebate applications. This year we processed 174 applications which resulted in $93,260 worth of benefits being paid.

We also help our families with our in-house "Back to School" program. Backpacks, school supplies, and shoe vouchers were provided to 110 children. The holidays are also paid special attention to as we partnered with the VNA and Five Corner Cupboard to provide 416 baskets of holiday food. Our partners in the community helped us to provide holiday gifts to 160 children.

What we do

- Eligibility screening for programs and services
- Energy Assistance and Renter's Rebate
- School and Holiday Programs
- Assistance with basic benefits, information and referral

FY 15-16 BUDGET: 186,594 FULL TIME EMPLOYEES: 3

Human Services

PARK AND REC DIRECTOR: MELISSA MALTESE

The Parks and Recreation Department is located in East Windsor High School, 76 South Main Street, East Windsor, CT

Phone: 860-627-6662

More information, including programs, forms, and online registrations can be found: www.eastwindsorct.com

Click on **Parks & Rec** under Departments

The Parks and Recreation Department is an active and proud member of the East Windsor community. This year we featured a new partnership with the East Windsor PTO to host a community Halloween event. This event was a huge success with over 250 kids in attendance and our very own Superintendent handing out candy. The families had a great time and we look forward to this year's event on October 27th. The East Windsor Wellness Coalition which is run by the Parks and Recreation Department received the yearly ERASE grant which was used throughout the Community to educate and provide services to allow families to make wise and healthy decisions when it comes to drugs and alcohol. We were also awarded money to purchase a prescription take back box which is now housed at the East Windsor Police Department for 24-hour drop offs of unused prescriptions. Thank you to ERASE for their generous donation. The Parks and Recreation Department was awarded money in the Capital Improvement Line to add ADA compliant bathrooms to both Osborn Field and East Windsor Park. That construction will start in the Fall of 2016. East Windsor welcomed over 2,000 nonresident visitors to our park this year. As well as hosted five corporate rentals to the parks pavilion. Resident usage was down and the Parks and Recreation Commission is considering eliminating the ban on non-residents fully for the Summer of 2017. Our dance program hosted another great recital in May with 57 dancers participating this year. The newly formed Breakfast with the Easter Bunny cosponsored by the East Windsor Rotary Club was a great hit with almost 150 breakfasts being served and some great photos being taken with Peter Cottontail! Finally, our Summer Fun Camp Program hosted 80 campers and 12 Counselors in Training this year to cap off a successful year in Parks and Recreation. We can't wait to see what is in store for us in the upcoming year. The Parks and Recreation Commission meets every other month on the second Monday of the month at 6 p.m. at the recreation office inside of East Windsor High School. Don't forget to check us out on Facebook at East Windsor Parks and Recreation.

"Together Parks and Recreation Creates Better Communities."

- SUMMER CAMP AT EAST WINDSOR PARK
- OVERSEE NINE TOWN PARKS AND PLAYGROUNDS
- OFFER A VARIETY OF ADULT LEAGUES AND FITNESS CLASSES

FY 15-16 BUDGET: 181,348

FULL TIME EMPLOYEES: 1 PART TIME: 2

Parks and Recreation

TOWN PLANNER: LAURIE WHITTEN

The Planning and Development Department is located in Town Hall, 11 Rye Street, Broad Brook, CT

Phone: 860-623-6030

Looking for an aerial photograph of your property? Want to check your zoning? See if you have wetland on your property?

Check out our Geographic Information Systems (GIS) website at: www.eastwindsorgis.com/

The Department of Planning and Development provides staff assistance to the Planning and Zoning Commission (PZC), Zoning Board of Appeals (ZBA), Inland Wetlands and Watercourses Agency (IWWA), the Conservation Commission (CC), Agricultural Commissions (AC), and Economic Development Commission (EDC). This includes a full range of administrative, clerical, technical and policy services to the land use boards, while meeting the challenging and changing goals and demands of the community.

The Department continues to work with the public for all land use questions and permits, with an open door policy. We endeavor to resolve any issues or conflicts with a client's application before submittal, saving the client time and money. Preliminary development discussions are encouraged and helpful to all stakeholders. In an effort to serve the public in a more efficient manner, the Town purchased a permitting software program to integrate the process with all related departments. Implementation and integration became a priority of the town. Staff was instrumental in helping clients obtain approvals for a fitness center, church, youth center, numerous business expansions, 2 gas stations, a 69 lot subdivision, and some smaller subdivisions, all helping to improve our tax base.

As part of our Plan of Conservation & Development 2016, workshops were held focusing on Route 5, and Warehouse Point Village, attempting to decipher a path to sustainable redevelopment. This will be an important component when the high speed commuter rail is put into service across the Connecticut River.

- CURRENT PLANNING & ZONING
- LONG RANGE PLANNING
- COMMUNITY DEVELOPMENT
- WETLANDS & WATERCOURSES
- ECONOMIC DEVELOPMENT

FY 15-16 BUDGET: 223,426

FULL TIME EMPLOYEES: 3

Planning and Development

LIBRARY ASSOCIATION OF WAREHOUSE POINT

Vincent J. Bologna, Director

107 Main Street

East Windsor, CT 06088

Phone: 860-623-5482

The Warehouse Point Library, an integral part of the Town of East Windsor, supports all people in its diverse and culturally changing community, in their enjoyment of reading and pursuit of life-long learning through its books, services, programming and friendly staff. Besides a collection of over 40,000 items that includes, books, magazines, DVDs, books on cd, downloadable audiobooks, downloadable e-books, the library offers a variety of services and programs to the community. Among these are:

Monthly book discussions for adults
Monthly movies for adults and children
Story times and craft programs for children
Outreach programs to schools
Displays by local artists and by high school students
Computers for public use and Wi-Fi capability
Summer reading programs for children
Outreach services to the homebound

Access to over 500 on-line courses through Universal Class
Meeting room availability for non-profit organizations
Museum passes provided by the Friends of Library
An on-going book sale to support the work of the Friends of the Library

Almost 32,000 visits were made to the library, both physically and electronically last year to borrow over 40,000 items from the collection; use our computers; access our databases; and to attend library programs. Over 1,700 children attended the 114 programs the library presented last year while over 200 attended our adult programs ranging from book discussions to discussions on the television series The Twilight Zone and Star Trek.
The library's annual fund drive is the only source of money for the library's collection development. Fund drive monies are used to purchase books, DVDs, audiobooks and magazines for the adult, young adult and children's collection. The Library Board and staff want to thank those who donated generously to fund the library's commitment to expanding its various collections.

For the first time in seven years the library has been able to extend its hours of operation.
NEW HOURS are Monday and Tuesday and WEDNESDAY 10:00-8:00; Thursday, and SATURDAY 10:00-5:00.

Warehouse Point Library

SENIOR CENTER DIRECTOR: KRISTEN FORMANEK

The Senior Center is located at 125 Main Street, Broad Brook, CT

Phone: 860-292-8262

More information, including menus and activity calendars, can be found:

www.eastwindsorct.com

Click on **Senior Services** under Departments

The East Windsor Senior Center continues to meet the needs of our seniors in a variety of ways. The Senior Center provides several benefits such as; socialization and trips, monthly entertainment, educational programs, a nutrition program, exercise programs, arts and crafts, and senior outreach. We also screen for eligibility of basic needs programs, provide information and referral, and review Medicare Part D plans. This year we have had great success with our trips off grounds from the Senior Center. We took a total of 48 trips with 1,030 duplicated seniors participating! We have had a lot of fun times. Our fitness and yoga classes also continue to be very popular and we average between 15-20 participants in each class weekly. We also added four new in-house programs to our monthly calendar. This year we hosted our first annual health fair where flu shots were provided as well as other health services such as sugar, blood pressure, hearing, and balance screenings. There were also several local businesses and services present to provide information to our seniors. We look forward to providing this annually. This year we have also developed strong partnerships with the schools and local businesses.

- NUTRITION PROGRAM
- SENIOR TRIPS AND RECREATION
- SENIOR WELLNESS PROGRAM
- MONTHLY SOCIALS & HOLIDAY PROGRAMS

FY 15-16 BUDGET: 219,990

FULL TIME EMPLOYEES: 4 PART TME: 4

Senior Center

The East Windsor Senior Transportation Program strives to supplement the transportation needs of our town's senior citizens age 60 and older as well as adults over the age of 18 that are on Social Security Disability. Transportation is an essential program as many seniors in our community are unable to drive themselves. We strive to provide a comfortable and safe service. All of our vehicles are equipped with handicap lifts and are driven by friendly, trained, and licensed drivers. We provide pre-scheduled transportation to medical appointments, grocery stores, banks, pharmacies, and to the Food Pantry and Mobile Foodshare. We also provide daily transportation to the Senior Center for lunch and programs and activities. Our ridership has increased significantly this past year offering the following two way trips; 1,264 medical appointments, 3,128 nutritional rides, 2,152 rides for grocery shopping, 2,756 rides for other personal needs, and 1,444 for social activities. Total rides provided was 10,744 round trip rides which was 1,972 more than last year! We are very happy to note that our seniors and adults with disabilities are increasingly taking advantage of transportation services to meet their needs.

- DIAL-A-RIDE
- SENIOR TRIPS
- LUNCH PROGRAM
- DR'S VISITS

Senior Transportation

The East Windsor Senior Nutrition Program continues to offer a warm, friendly, safe environment for our seniors to congregate, socialize, and enjoy a well-balanced, nutritious lunch. Fresh meals are delivered daily to our Community Café by the Community Renewal Team of Hartford. Our daily hot meal is offered to seniors over the age of 60 at a suggested donation of $2.50. When seniors join us for lunch they are not only getting a great meal, but they have the opportunity to socialize with friends and also participate in programs at the Senior Center before or after lunch. We are very excited that this year we served 5,447 meals! Meals on Wheels is also a very important part of the Senior Nutrition Program. Meals On Wheels is offered to those seniors that are homebound and cannot shop for or prepare their own meals. Two meals are delivered daily by our dedicated and friendly volunteers. This year our volunteers delivered 4,566 meals! We are very fortunate to have dedicated volunteers. Our Nutrition Site Manager also hosts a monthly program where she discusses one specific food and it's use in history, nutritional value, and a recipe for that food item. We have also been working on updating tables and chairs.

SENIOR CENTER CAFE

The Senior Center administers the CRT Elderly Nutrition Program offering meals-on-wheels and congregate meals in senior centers and community centers. The purpose of this program is to provide seniors with well-balanced and tasty meals. As well as foster a sense of community and encourage socialization.

ELIGIBILITY & COST

All seniors sixty years of age or older or the spouse of an eligible senior.
CRT suggests a donation of $ 2.50 (or whatever you can afford.)

RESERVATIONS

Please call one day in advance to make reservations; (860) 292-8279 between the hours of 8:30 am – 12 noon

MEALS ON WHEELS

Two meals a day are delivered five days a week (weekend meals are delivered on Friday) 52 weeks a year to homebound elderly residents. Each delivery consists of one hot lunch and one cold bag supper. Meals are prepared according to a diet order from the client's physician. Cut up, ground and most therapeutic diets are available.
Although meals are provided at no charge, clients are asked to consider making a donation of $ 5.00 per day or $ 2.50 per meal.

Senior Nutrition

TOWN CLERK: JOANNE M. SLATER

The Town Clerk's Office is located in

Town Hall, 11 Rye Street, Broad Brook, CT

Phone: 860-292-8255

More information, including vital records and dog license information can be found:

www.eastwindsorct.com

Click on **Town Clerk** under Departments

The office of Town Clerk is responsible for administering the Connecticut General Statutes in the areas of records management, vital statistics (births, deaths & marriages), land records, maps, elections, sporting licenses, dog licenses, liquor permits, Veteran's discharges and notary certificates. In addition, our daily duties include maintaining Town Clerk's web page, the town website calendar and list of town ordinances. We also post the minutes and agendas for the Boards and Commissions on the town website. We continue to scan more of the older land record documents into our computer for people searching the land records. We now have a Connecticut Vital Records System (ConnVRS), from the State of CT. This program allows us to print birth records off of the computer for any town in the State, starting with births occurring after January 1, 2016. This year my part-time Assistant, Mary Higgins retired. I want to thank her for her dedication and hard work through all these years. She will be greatly missed by many people. I want to also thank my full time Assistant, Lynn Lemieux for all her hard work & continuing dedication to this office.

Respectfully Submitted, Joanne M. Slater, Town Clerk

- RECORD BIRTHS, MARRIAGES AND DEATHS
- LAND RECORDS AND MAPS
- FISH AND GAME LICENSES AND LIQUOR PERMITS
- POSTS AGENDAS AND MINUTES
- VOTER REGISTRATION AND ABSENTEE BALLOTS
- TRADE NAME CERTIFICATES AND VETERAN'S DISCHARGES
- NOTARY SERVICES AND DOG LICENSES

FY 15-16 BUDGET: 128,635

FULL TIME EMPLOYEES: 2 PART TIME EMPLOYEES: 1

Town Clerk

TAX COLLECTOR: PATRICIA KRATOCHVIL

The Tax Office is located in Town Hall, 11 Rye Street, Broad Brook, CT

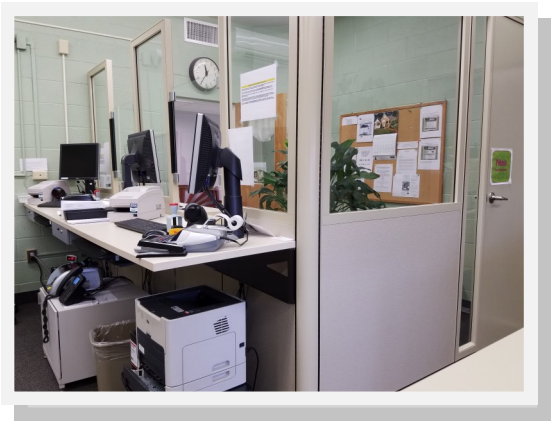
Phone: 860-623-8904

More information, including legal notices and online payment options can be found:

www.eastwindsorct.com

Click on **Tax Collector** under Departments

This year, the Tax Department will continue to strive to find the most efficient solutions for the citizens of East Windsor. This office communicated with various agencies to find solutions for software and reporting issues with DMV. The Tax Department completed the handicap and security upgrade to the office. The Tax Department staff stayed current with changing laws and trends of collection through education and informative networking with other collectors.



The Tax Office was redesigned this year to offer handicapped accessible access to taxpayers and to increase security. Thanks to Facility Maintainer Joe Sauerhoefer for all of his hard work in creating an efficient and safe work environment for our department.

- ANNUAL BILLING OF 9,000 TAX BILLS
- SEWER ASSESSMENT COLLECTION
- AIRCRAFT REGISTRATION
- DELINQUENT TAX COLLECTION ENFORCEMENT
- COLLECTION RATE FY 14-15— 101.16% OF BUDGET

FY 15-16 BUDGET: 104,825

FULL TIME EMPLOYEES: 2 PART TIME EMPLOYEES: 1

Tax Collector

TREASURER: KIMBERLY LORD

The Treasurer's Office is located in Town Hall, 11 Rye Street, Broad Brook, CT

Phone: 860-292-5909

More information, including budgets and annual financial reports can be found:

www.eastwindsorct.com

Click on **Treasurer** under Departments

This has been a very busy year in the Treasurer's Office. Assistant Treasurer Gayle Carolus and I passed five rigorous CPFO Certification exams and we have both obtained Certified Public Finance Officer designations. The CPFO certification is overseen by the Government Finance Officer's Association and administered by Radford University. Many thanks to Assistant Treasurer Kim Scavotto for her support and holding down the fort while we attended the training and exams.

After upgrading our accounting software last year, we again took on the challenge of instituting significant changes to increase efficiency and save money. We instituted a paperless payroll system and switched payroll providers, saving the Town thousands of dollars each year. We also were instrumental in switching to a new health insurance provider for Town Employees. This change was not undertaken lightly, but the overall savings to the Town were substantial.

On a lighter note, the Treasurer and Tax Office staff worked together on an entry in the annual Scarecrow contest sponsored by the Park and Rec department and we were thrilled to win first prize!

- ACCOUNTS PAYABLE / ACCOUNTS RECEIVABLE
- PAYROLL AND GENERAL LEDGER MAINTENANCE
- BUDGET PREPARATION
- ANNUAL AUDIT AND PENSION ADMINISTRATION
- BOND ISSUANCE AND MANAGE CREDIT RATING

FY 15-16 BUDGET: 218,058

FULL TIME EMPLOYEES: 3

Treasurer

WPCA SUPERINTENDENT: ART ENDERLE

The WPCA is located at 192 South Water Street, East Windsor, CT

Phone: 860-292-8264

More information, including fee schedules and sewer applications can be found:

www.eastwindsorct.com

Click on **WPCA** under Departments

The staff of the East Windsor Water Pollution Control Facility is pleased to report on the goals and objectives of the WPCA. In addition to the daily operation and maintenance of the treatment plant and 10 sewage pump stations, staff maintains the 25 plus miles of sewers and force mains. The Route 5 sewage pump station was a main focus this year, receiving new check valves, inlet and discharge valves, along with a force main isolation valve. A new underground electrical service was installed with a new standby generator and transfer switch. The site was stabilized with a retaining wall. We continue to focus on rebuilding and replacement of critical equipment. Variable frequency drives have been installed on much of the rotating equipment. Waste Sludge pumps were retrofitted with new non clog impellers. We received a FEMA Grant to assist us with our ongoing program of providing remote communication to our offsite sewage pump stations. The Digester brick work was repointed and the pump house received a new roof. A new electrical panel along with new wiring and floats were installed at Scout Hall Pump Station. We began the replacement of the Area Control Panels (ACP's) that contain all the electrical components that send signals and logic to the various equipment in the facility.

- OVERSEE AND MAINTAIN THE TOWN'S SANITARY SEWER COLLECTION SYSTEM
- USER FEE ASSESSMENT AND COLLECTION
- MAINTAIN TEN WASTEWATER PUMP STATIONS
- LONG TERM ASSET MANAGEMENT
- CAPITAL PLANNING FOR SEWER EXPANSION

FY 15-16 BUDGET: 1,821,920

FULL TIME EMPLOYEES: 9

Water Pollution Control Authority

DIRECTOR OF PUBLIC WORKS: LEONARD NORTON

The Public Works Department is located at

6 Woolam Road, East Windsor, CT

Phone: 860-292-7073

More information, including trash, recycling and permit applications, can be found:

www.eastwindsorct.com

Click on **Public Works** under Departments

The Public Works/Engineering Department consists of 6 Highway Maintainers, 1 Facilities/ Inspections Maintainer, 1 Parks & Grounds Maintainer, 1 Working Foreman, 1 Administrative Assistant and a Director of Public Works/Town Engineer/Tree Warden. The Department is responsible for the maintenance of approximately 70 miles of roads, including storm drainage, curbs, waterways, roadside mowing, etc. We are also responsible for the maintenance of the grounds at all Town parks and fields, around all Town owned buildings, including Town schools and their playing fields, as well as, facilities maintenance for all Town owned buildings. We are on call 24/7 to the East Windsor Police Department and the Broad Brook and Warehouse Point Fire Departments for emergency purposes. We are responsible for the design and implementation of all Town roadway, drainage and building construction projects. The Town Engineer reviews plans submitted to the Planning and Zoning Commission, the Wetlands Commission and the Water Pollution Control Authority. This construction season, along with our pavement management and drainage projects, we managed several renovation projects at the Broad Brook Elementary School for the Permanent Building Commission.

- ROAD PAVING AND MAINTENANCE
- FACILITIES MANAGEMENT
- FLEET MAINTENANCE
- PARKS AND GROUNDS MAINTENANCE

FY 15-16 BUDGET: 749,090

FULL TIME EMPLOYEES: 10

Public Works

CHIEF OF POLICE: Edward J. DeMarco, Jr.

DEPUTY CHIEF OF POLICE: Roger Hart

COMMAND STAFF: Lieutenant Michael Poliquin

The Police Department Headquarters is located at 25 School Street, East Windsor CT 06088

The main number is 860.292.8240

Dial 911 for emergencies only

More department information, including rosters, department details, and obtaining records can be found at:

http://eastwindsorpd.org/

For detailed information, updates, and unfolding events or emergencies– please regularly check us out on Facebook, Twitter, the MyPD app, and our Department Webpage

This year the women and men of the East Windsor Police Department have focused on building and maintaining strong partnerships with our community, team work, and dedicated community service. We enjoyed active and positive relationships with the people we serve through daily interaction, programming, and contact through social media. Throughout the past year we have been able to maintain an emphasis on our core police values and on serving our entire community. The fundamental goal of the East Windsor Police Department is to maintain an open dialogue, work together, and to embrace our mission of providing services fairly and equitably. We have continued to offer services through a community-policing platform, and paying attention to the quality of life for our residents and visitors. **You can regularly visit all of our social media pages to find information about programs, incidents, and unfolding emergencies.** Through our comprehensive recruiting and testing processes, we continue to hire and provide a committed group of well trained, educated, and highly dedicated team members who ultimately serve as Supervisors, Police Officers, Dispatchers, and Civilian Support Staff for the Police Department. You should know that they are fair, hard-working, and serve this community with pride. The administrative team here at the department continues to work hard to maintain our positive relationships and open lines of communication with our residents, the business community, and the elected officials of East Windsor. We look forward to another year of professional service to the town. - ***Respectfully, Chief Ed DeMarco***

Photograph by: *Sergeant Derek Leab*

TOWN OF EAST WINDSOR, CONNECTICUT

EMERGENCY MANAGEMENT

DIRECTOR: Edward J. DeMarco, Jr. *(Chief of Police)*

DEPUTY DIRECTOR: Roger Hart *(Deputy Chief of Police)*

Emergency Management is located at: The Town Hall Annex

25 School Street, East Windsor, CT 06088

-Dial 911 for Emergencies only

The Town of East Windsor through Emergency Management strives to lessen the effects of disaster on the lives and property for the residents and business owners in Town through leadership, coordination, and support in the four phases of Emergency Management: **Mitigation**, **Preparedness**, **Response**, and **Recovery**, within the NIMS *(National Incident Management System)* and ICS *(Incident Command System)* framework. Working with all town and emergency/public safety departments in Town, we continue to work toward planning and preparing for natural disasters and unfolding emergencies that may occur in our Town or statewide/regionally. We continue to update our public safety and emergency plans and procedures, our shelter operations and coordination efforts, communication, and take part in emergency drills.

We work through a unified command system and coordinate with all town, state, and federal agencies when the need arises. Our efforts also include regularly meeting with and maintaining professional working relationships with private entities like Eversource and other utilities, which may someday have an impact on our community - if a disaster or emergency event occurs. We continue to receive and maintain grants, file mandated reports, and stay current with best practices for emergency management. Our agency would not function without the valuable time and efforts of our volunteer and town staff members. **As always, if you are interested in making a significant impact in your community and you are over the age of 18, please call us and learn more about volunteer opportunities.**

In our society today, the complexities and the nature of emergencies or unfolding events, as well as, emergency preparedness is evolving, and we must focus on the changing training mandates and equipment needs. All town EM staff members had to complete enhanced training courses to meet the new state mandates. This was accomplished and members stand ready to assist you if the need arises. Again this year, we will also prepare for and complete the statewide emergency drill being held throughout the State of Connecticut. If you need information about preparing yourself, your family, and/or your property *(Residential or Commercial)* for a disaster or for any other assistance, please feel free to contact us. ***-Chief Edward J. DeMarco, Jr.***

EXECUTIVE DIRECTOR: LINDA COLLINS

The East Windsor Housing Authority is located at the Park Hill Apartments, 1A Park Hill, Broad Brook, CT

Phone: 860-623-8467 Fax: 860-623-8554

ewhaed@gmail.com

Additional information and an application for housing can be found:

http://www.eastwindsor-ct.gov/

The East Windsor Housing Authority operates under the guidance of the Connecticut Housing Finance Authority (CHFA) and the Department of Housing (DOH). This beautiful, affordable community for the elderly and non-elderly disabled is comprised of 56 efficiencies and 28 one bedroom apartments. With the support of the Town of East Windsor, Park Hill was awarded $599,000 through the Small Cities Block Grant Program for upgrades to the fire alarm systems, ADA upgrades to the three laundry rooms and a new replacement generator for the Community Hall building. In addition to coordinating weekly and monthly activities, our Tenant Association decided to participate in Operation Gratitude, a non-profit that sends care packages to the military. Many of our residents have made monetary and other donations such as personal care items. Much appreciation to the East Windsor Rotary Club for paying the postage. The Housing Authority looks forward to the continued support of the Board of Commissioners and the hard work of the staff to provide quality housing for our residents .

- OWN AND MANAGE PARK HILL ELDERLY HOUSING
- OVERSEE 84 HOUSING UNITS AND 17 STRUCTURES
- CURRENTLY AT 100% CAPACITY WITH 94 RESIDENTS
- STUDY AND ANALYZE HOUSING NEEDS OF THE COMMUNITY

FULL TIME EMPLOYEES: 4

East Windsor Housing Authority

CENTRAL SERVICES
Theresa M. Kane, Ed.D, Superintendent
tkane@ewct.org

70 South Main Street
East Windsor, CT 06088
(860) 623-3346
www.eastwindsork12.org

BOARD OF EDUCATION as of 6/30/16
Catherine Simonelli, Chairman
Dr. George Michna, Vice Chair
Randi Reichle, Secretary
Kathy Bilodeau
Nichole DeSousa
Scott Morgan
Patti Nelson
William Raber
David Swaim
boe-members@ewct.org

Student Enrollment

School	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Broad Brook Elementary School	53	79	73	84	88	74									
East Windsor Middle School							82	79	74	74					
East Windsor High School											86	93	67	71	
Total						**451**				**309**				**317**	**1,077**

Employees

Certified Staff	133
Classified Staff	120
Total	**253**

East Windsor
PUBLIC SCHOOLS
Inspiring Growth. Achieving Success.

Great News! We Did It!

- *EWPS 2014-15 Accountability Report makes us proud.*
- *EWHS and EWMS remain non-Focus Schools.*
- *Broad Brook Elementary School exceeds its subgroup performance targets and is no longer classified as a Focus School.*

Congratulations to Students and Staff!

Board of Education

BROAD BROOK ELEMENTARY SCHOOL
Laura Foxx, Principal
Lfoxx@ewct.org
Matthew Ryan, Assistant Principal
mryan@ewct.org

14 Rye Street
Broad Brook, CT 06016
(860) 623-2433

"At Broad Brook School, we read, we think, we share our thinking, we succeed!"

Broad Brook School is succeeding! This year BBS was removed from its status as a Focus School and 90% of parents are satisfied with their child's experience at BBS. We are continuing to strive for excellence through a rigorous curriculum based on the Connecticut Common Core Standards. BBS is a safe and nurturing learning environment. We implement the Responsive Classroom model and teach a social emotional curriculum to ensure our students possess the strategies they need to be productive school and community citizens. Our School Governance Council, comprised of parents, teachers and administrators, actively works to improve family participation and engagement by offering fun and informational family literacy and curriculum events. Through local and state funding, we completed a major construction project adding 14 classrooms and making several significant improvements to the building, including a new main office, PK playground, renovated bathrooms and lockers.

Broad Brook Elementary

EAST WINDSOR MIDDLE SCHOOL
Kimberly Hellerich, Principal
khellerich@ewct.org
Darryl Rouillard, Assistant Principal
drouillard@ewct.org

38 Main Street
Broad Brook, CT 06016
(860) 623-4488

This year, EWMS participated in the STEM Invention Convention for the first time. Four students presented their inventions at the UCONN competition, under the direction of STEM teacher, David Bidwell.

Cameron Turley's project, a helmet with sensors to detect impact, won the 3M sponsor award, Connecticut Academy of Science and Engineering Award, and a 3-4 credit course from the UCONN School of Engineering. Cameron was among forty Connecticut students who participated in the National Convention of Inventors in Washington, D.C. in May.

Also, the 2016 survey of EWMS parents reflected:

98.56% agreed: "I know what is going on at this school"; increased from 90.33% (2015) and 81.18% (2014)
97.84% agreed: "I am satisfied with the response I get when I contact the school with questions or concerns"; increased from 88.71% (2015)
97.84% agreed: "I am satisfied with my child's experience at this school"; increased from 91.93% (2015)

East Windsor
PUBLIC SCHOOLS
Inspiring Growth. Achieving Success.

East Windsor Middle School

EAST WINDSOR HIGH SCHOOL
Edward Keleher, Principal
ekeleher@ewct.org
Helen Thomas, Assistant Principal
hthomas@ewct.org

76 South Main Street
East Windsor, CT 06088
(860) 623-3361

During the 2015-16 school year, East Windsor High School continued to implement its instructional focus. The East Windsor High School instructional focus is to improve problem solving skills for all students. In order to publicize the instructional focus, the faculty has adopted the slogan: Read It! Solve It! Write It! East Windsor High School faculty developed and put into practice additional literacy-based instructional strategies aligned to the Common Core State Standards that will aide in the improvement of our students' standardized test scores.

2016 marked the first administration of the redesigned SAT as a State assessment, and was taken by all 11th grade students throughout the State. East Windsor High School students scored similarly to other students throughout the State, particularly in Reading. Students in the 9th and 10th grades participated in PSAT during the year. In addition, the CAPT Science exam was taken by all 10th grade students.

On June 16, 2016, East Windsor High School proudly graduated 68 students at Maneeley's Banquet Hall.

East Windsor High School

CURRICULUM & INSTRUCTION
Christine DeBarge, Ed.D
Asst. Superintendent of PreK-12 Education

This year, the Curriculum Department began revision of several curriculum areas: Science, Social Studies, Art and Music. This is in addition to finalizing the work for revision of the English Language Arts and Math department curricula district-wide. A wide variety of professional development was provided to staff related to creating standards based assessments and assessment rubrics, improving safe school climate, implementation of the elements of Readers Workshop and calibrating the assessment of students' writing. We continue to refine the Social Emotional Learning competency lessons and are working across the district to integrate those lessons with other requirements of the Student Success Plans, Health curriculum and other curriculum areas.

INFORMATION TECHNOLOGY
Tyrone Osoimalo, Director
tosoimalo@ewct.org

This year, The Information Technology Department completed the following projects:

I.T. implemented a brand new state-of-the-art Data Center which now includes 4 Cisco UCS server blades, 40 virtual servers, and several more virtual workstations. This also includes a full upgrade of our virtual server software environment. The 1:1 initiative now includes grades 3-12, allowing a laptop computer per student. We also began the process of upgrading student and staff computers to Windows 10, added additional wireless in each of the schools in order to support the 1:1 initiative, and completed Office 365 deployment which included student email addresses for grades 5-12.

HEALTH SERVICES
Wendy Gage, *RN BSN NCSN*
Health Care Coordinator
wgage@ewct.org

This year was highlighted with the completion of a brand new nurse's suite at the East Windsor Middle School. The suite is outfitted with the most up-to-date technology and provides three separate rooms for treatment and assessment. We developed new nursing checklists to be used during an emergency assessment. This year we trained 8 students in CPR and First Aid and 10 staff members in CPR/AED. We certified 18 staff members in medication delegation including all our PE/Health staff. The Staff Wellness Committee provided yoga classes to staff throughout the school year and created a walking challenge. Participation was very high in the walking challenge and everyone received a pedometer as part of our partnership with Cigna. We had a healthy cook-off between staff at each building. Our district-wide attendance increased this year. The Broad Brook School increased their attendance the most by a rate of .9%. The School Safety and Security Plan was revised to reflect our new district procedures. We continue to provide medical, oral and behavioral health services through our partnership with CHC and are looking forward to the new CHC site opening up at the Broad Brook School this fall.

North Central District Health Department

Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188

Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872 1531

Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034

Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

ANNUAL REPORT

Town of East Windsor **Fiscal Year 2015-2016**

The North Central District Health Department provides East Windsor with full-time health department services and is on call seven days a week, twenty-four hours a day for emergencies.

The Department is governed by a Board of Directors (Board of Health) in accordance with the General Statutes of Connecticut. Len Norton and Maria Whelden serve as East Windsor's representatives to the Board.

The Health Department is staffed by a Director of Health, a Chief of Environmental Services, a Director of Food & Institutional Services (all Registered Sanitarians), a part-time Emergency Response Coordinator, a part-time Health Educator, seven full-time sanitarians and a support staff of approximately 2.5 clerical workers. The Department has a medical advisor, a bookkeeper and contracts for auditing and legal services.

THE PRIMARY MISSION

The primary mission of the NCDHD is disease prevention and surveillance and health promotion in the District's population. The District is responsible for programs in a number of areas including:

* Preventing epidemics and outbreaks of diseases, undertaking epidemiological investigations, follow-up and working to prevent the spread of communicable diseases such as tuberculosis, hepatitis, sexually transmitted diseases and the like.
* Inspection of restaurants, other food service establishments and facilities and the epidemiological investi gations follow-up and prevention of the spread of food borne diseases.
* Safety inspections of schools, convalescent homes and other institutions.
* Water quality testing of bathing areas.
* Review, testing and approval of new septic systems, as well as the review and approval of plans for septic system repairs and/or expansion.
* Review of laboratory testing of well water for approval of new wells for homes.
* Provision of laboratory testing of drinking water, paint samples for lead, blood, stool and other samples as may be necessary in the investigation of outbreaks and illnesses.
* Investigation of complaints in regard to public health hazards, nuisances, rodent or insect control.
* Inspection of housing units in response to physician's positive lead blood tests in children.
* The provision and support of health education and prevention programs.
* Monitoring the health status of the population.
* Assistance to the Department of Energy and Environmental Protection upon request for help in collection of samples or for follow-up or investigation of specific problems.
* Development and implementation of Regional Points of Dispensing (POD) clinics to dispense medications or vaccinate for post exposure to biological agents, pandemic influenza or other natural outbreaks; all hazard emergency response plans to respond to, mitigate and recover from, natural and manmade disasters to protect the populations of the District.

Highlights-The North Central District Health Department tests bathing waters at the East Windsor Town Park on Reservoir Avenue. The areas tested satisfactory during the past summer; however, in the past, rain events have results in elevated bacteria counts which necessitated the closure of the beach for a few days. In general, this past year, building activity has increased throughout the District. The following septic and well related work took place in East Windsor. One new subdivision (three lots) soil test applications and plans were received for review.

11 - Permits to Discharge were issued through June 30, 2016

10 - Well Permits were issued.

13 - New septic system permits with corresponding soil tests and plan reviews.

22 - Repair septic system permits with corresponding soil tests and plan reviews.

46 - Building additions (decks, pools, sheds, garages, etc.) were reviewed.

The Health District enacted Barber Shop, Beauty Salon and Nail Salon Regulations pursuant to state statutes to license and inspect these salon facilities. In East Windsor, 23 salons were inspected and licensed this past year with reinspections conducted as necessary.

The District inspects complaints related to housing, trash, rodents and insects, sewage and water quality and the food service industry (restaurants, etc.). Thirty-six complaints in total were received.

One of our main functions in East Windsor is the licensing and inspection of food service facilities providing protection against food borne illness to the public. There were 77 facilities, including three public schools licensed during this period with 143 inspection, 2 reinspections and 12 other food inspections conducted. Six plans were submitted for review for new or renovations to existing food service facilities along with their related inspection.

We received 26 temporary event permit applications. Each temporary event application received by our office is evaluated by a staff inspector. Depending on the complexity of the proposed food service, our department will inspect evening and weekend events as needed.

The Health District is responsible for conducting follow-up interviews and on some occasions, follow-up inspections related to possible food borne illness. The food borne alerts form (for single cases) and the enteric disease interview form (for confirmed cases) are both confidential and are submitted to the State Health Department for review once completed by our staff.

In addition to routine food service inspections, well water supply reviews for food service and other related food service inspection, we respond to and investigate food related complaints and possible food borne illness reports received by the department. The department also responds to, and provides follow-up to, certain food recalls.

Each year, seven public swimming pools are inspected and the pools are licensed.

Also each year, our department inspections and licenses four Hotels/Motels.

NCDHD inspected two day care facilities for annual safety and environmental health issues.

Health Education Annual Report- The Health District maintains a very active website (www.ncdhd.org) to inform the community. Primary current topics are updated monthly while recalls and timely health information and press releases are provided as they occur. The website also provides office locations and hours as well as select forms that are frequently used by the public.

The Health District is continuing exploratory work on long-term measures that can be put in place to make our communities healthier. Next steps will involve a public health assessment of the community. The Health Educator has also been preparing press releases to local media to educate and remind constituents about important ways to stay healthy or get healthier.

Emergency Response/Bioterrorism Annual Report- The Public Health Emergency Preparedness division collaborates with the District's Emergency Managers and regional and state response partners and community stakeholders to plan and prepare and recover from natural disasters, disease outbreaks, environmental emergencies, and acts of terrorism. The division participates in exercises and trainings through the year to exchange ideas and gain expertise which enables the department to strengthen preparedness strategies and improve plan development and facilitation.

Environmental Health Annual Report-The inspections and investigations are listed on the following pages. It should be noted that raw numbers are no indication of time spent or the relative complexity of inspection; therefore a comparison is only possible in the most general sense.

BOARD AND COMMISSION REPORTS FY 15-16

Agendas and Minutes for all meetings can be found:

www.eastwindsorct.com

Click on **Agendas and Minutes**

AMERICAN HERITAGE RIVER COMMISSION

This summer, the American Heritage River Commission continued its testing for E. coli in the Scantic River. The results were posted weekly at the 3 prime entry and egress sites in an effort to alert users of the river, as to its condition. Several newspapers published articles on our testing. Our Face Book page is continuously updated with our activities and pictures, letting the Town residents know what we are doing. In July, we again held our cardboard boat race; the event raised $200 for the 5 Corner Cupboard along with 74 pounds of donated food to help the pantry care for its clients this summer. AHRC members try to keep the passage clear for paddling on the Scantic River. In addition, members maintain the trails in the East Windsor section of the Scantic River State Park. A new section of trail measuring about 2 ½ miles has been marked out and some clearing started. State grant funding is enabling AHRC members to develop this extension to the trail in the State Park, where we hold our annual New Year's Day hike and the CT Trails Day hike in early June. Participation in this State event puts our town "on the map", even bringing non-residents into the area. AHRC volunteers are working year round to provide free, safe recreation.

CONSERVATION COMMISSION

This year, the Agricultural Commission hosted a Farmers Coffee event at the Melrose Schoolhouse in late March to give the agricultural community an opportunity to meet and browse literature on information and programs benefitting agriculture from the USDA, CT Dept. of Ag. and the NRCS. The East Windsor Community Garden had a good year with 11 gardeners. Some progress has been made to bring water to the Garden via an existing well at the Town Park across the street. We cosponsored a public program with the CT Farm Bureau on pollinators at Scout Hall. The Ag. Commission supported the efforts of the Farmers Market, at the Trolley Museum, which was well attended and gained popularity.

HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission happily has served another year looking to preserve the history and culture of East Windsor. Our continuing goals of sparking interest in these areas has generated hands on community events taking place in our historic cemeteries, Town buildings, waterways and beautiful properties. A major tool in achieving these goals is the Historic Preservation Commission webpage (eastwindsorhpc@gmail.com), which is linked to the Town of East Windsor Internet Home Page (eastwindsorct.org). Please check out our exciting links and give us feedback, also digital messages and pictures can be sent to us directly or you can join us at our monthly meetings at the Historic Scantic Academy. HPC meets the 2nd Thursday of each month, except July and August. Meetings are always open to the public, so please join us, bring pictures, articles or ideas for this commission to share with the residents of East Windsor. Remember, planning for the future requires preserving the past.

AGRICULTURAL COMMISSION

This year, the Agricultural Commission hosted a Farmers Coffee event at the Melrose Schoolhouse in late March to give the agricultural community an opportunity to meet and browse literature on information and programs benefitting agriculture from the USDA, CT Dept. of Ag. and the NRCS. The East Windsor Community Garden had a good year with 11 gardeners. Some progress has been made to bring water to the Garden via an existing well at the Town Park across the street. We cosponsored a public program with the CT Farm Bureau on pollinators at Scout Hall. The Ag. Commission supported the efforts of the Farmers Market, at the Trolley Museum, which was well attended and gained popularity.

PERMANENT BUILDING COMMISSION

The Permanent Building Commission was adopted by a Town ordinance at a Special Town Meeting on May 14, 1998 and took effect on May 29, 1998. The Building Commission meets when necessary (usually monthly) to conduct building related matters for various Town Agencies. The Commission, under the direction of the Board of Selectmen, oversees all new building construction, repairs & renovations.
This year the Commission reviewed: 1) Broad Brook Elementary School modular classrooms progress. Project completed 2) Middle School nurse's office renovations. Project has been completed. 3) Alliance District School Buildings Grant: Renovations at the Broad Brook Elementary School including the cafeteria, offices, bathrooms and boiler. Project is substantially completed.

BOARD AND COMMISSION REPORTS FY 15-16

More information, including meeting times, application forms can be found:

www.eastwindsorct.com

Click on **Boards and Commissions**

BOARD OF ASSESSMENT APPEALS

The Board held public sessions at the Town Hall in March, 2016. A total of 36 appeals were heard: 13 real estate and 23 personal property cases.

During Fiscal Year 2015/2016, an additional session was held in September, 2015 for the purpose of hearing taxpayers' appeals on motor vehicle assessments only. Seven appeals were heard and acted upon.

The Board continues to serve as an appeal body for aggrieved taxpayers as well as to review and correct values set by the Assessor.

INLAND WETLAND WATERCOURSES AND WATERCOURSES AGENCY

East Windsor Inland Wetland Watercourse Agency consists of five regular members and two alternates. Alan Baker currently serves as Chairman with David Menard as Vice-Chairman and Richard Osborn as Secretary. The other regular member is Rebecca Talamini. Currently, there is one vacancy for a regular member. Michael Sawka and Steve Smith serve as alternates. Regular meetings are held on the first Wednesday of each month with the Agency's main function to review, issue, deny or modify permits for all regulated wetlands/upland review areas in town. The IWWA is staffed through the Planning and Zoning Department. The staff handles applications and provides information to the public.

PENSION AND RETIREMENT BOARD

The Pension and Retirement Board meets quarterly to oversee the Town's Pension and Other Post-Employment Benefits (OPEB) Trust Funds. This year, the Pension Board worked with our actuary firm , Milliman, Inc. to revisit the actuarial assumptions used when determining the Town's annual required contribution to the Plan. By doing so, the Pension Board has taken a pro-active measure to insure that the Plan is sustainable for years into the future. The Plan ended the fiscal year with a market value of $21,696,219, an increase of $573,289, despite a stagnant economy. The Pension Board works closely with our investment team at Webster Bank to monitor asset allocation in order to maximize yield in a volatile market. Looking forward, the Board will be entering into Pension Plan negotiations with the Town's bargaining units in 2017. The Board has spent many hours preparing for the negotiations with the intention of creating an affordable Plan, while maintaining our integrity with Town employees.

ZONING BOARD OF APPEALS

The primary function of the Zoning Board of Appeals (ZBA) is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides appeals where citizens allege that there is an error in an order, requirement, or decision made by the Zoning Enforcement Officer. Also the ZBA acts under the authority of the State Statutes to grant location approval for dealing in or repairing motor vehicles.

This year the ZBA held 9 regular meetings and 1 special meeting at which 11 variances were requested, with 8 being approved, 2 denied and 1 withdrawn. Two location approvals for motor vehicle licenses were granted this year, one for a repairer's license and one for a used car dealer's license. Application fees of $1,450 were collected this past fiscal year.

VETERAN'S COMMISSION

This year, the Veterans Commission sponsored our 16th annual Veterans Day road race with over 300 runners. This event is our major fundraiser. These funds are used to support our other activities which include hosting Memorial Day ceremonies on the town green and placement of American flags on all veterans graves and utility poles along the main streets of Warehouse Point and Broad Brook. Additionally, the commission presented two $750.00 scholarships to deserving students and financially assisted a veteran and commission member who required home modifications to accommodate his handicap after a leg amputation. Each December, the commission participates in the national Wreaths across America program at the veterans cemetery in Windsorville. We are moving forward on a project to enhance monuments and improve landscaping at the town green. We desperately need donations for this project as it is expected to cost more than $60,000.00. Donor forms and engraved paver order forms are available at town hall and online. The commission meets on the first Thursday of each month at 7PM at town hall.

BOARD OF FINANCE

The Board of Finance saw many changes during the year, from the sad passing of board member Bob Little, to welcoming newly elected members Steve Smith, Bill Syme and Jim Richards. Much of the year was spent monitoring the current budget and approving a new budget for FY 17. The budget process was made much more difficult this year due to constantly changing grant numbers from the State of Connecticut. The loss of State aid impacted the mill rate, but the budget ultimately passed with a 1.82% increase in spending and a minimal mill rate increase to 30.93.

The Board also kept a careful eye on spending. The Town saw savings in several areas: employee health care costs, heating oil and gasoline budget surpluses, and savings due to centralized purchasing. At the end of the fiscal year, the Board received an in-depth analysis of legal costs. It was determined that many of the fees will be recouped from tax sales and reimbursements from our insurer. The tax collector's surplus of over $400,000 helped to offset mid-year reductions in State aid; the Town ended the fiscal year with an increase to fund balance. In FY 16, over $300,000 in supplemental appropriations for town infrastructure improvements were approved at Town Meeting.

BOARD AND COMMISSION REPORTS FY 15-16

PLANNING AND ZONING

The Commission reviews and acts on applications for Commercial and Residential development as well as proposed changes to the Plan of Conservation and Development, Subdivision, and Zoning Regulations such as the approved amendment for elderly independent housing. And this last year, workshops were held to derive goals and strategies for the future, in support of the upcoming Plan of Conservation and Development (2016).

The PZC is staffed through the Department of Planning and Development. Copies of all land use regulations can be viewed or purchased in this office located at the Town Hall. The Planning Office also has application forms, bylaws, and procedural checklists. Many of these items are now available on the Town's website: www.eastwindsorct.com

The PZC held 20 Regular Meetings and 1 Special Meeting. Applications received are broken down into the categories of Site Plan Reviews (5), Special Use Permits (7), and Subdivisions/Resubdivisions (2), for 4 new lots. The following fees were received by the East Windsor Planning and Zoning Commission during the past fiscal year: Hearing/Application fees $5,410 and Open Space Fees $10,000.

EAST WINDSOR CHAMBER OF COMMERCE

The East Windsor Chamber of Commerce was formed out of the Long Standing East Windsor Business Association in 1996. Since then the East Windsor Chamber has served the economic interests of the Community, North Central CT and the Metro Hartford Region.

East Windsor Chamber is in its 20th year of serving East Windsor with Our Members Commitment to Local Charities and Economic Growth.

The East Windsor Chamber continues to provide Businesses with opportunities to Network, Celebrate a Business Event, Encourage New Businesses to Locate in East Windsor and work with Government Officials for the Success of the Businesses and Town as a whole.

Led by a 12 person Volunteer Board of Directors the East Windsor Chamber of Commerce has moved forward on its 5 Year plan and is continuing to assist the Town's East Windsor Economic Development Commission with its endeavors.

Those Businesses that participate in the East Windsor Chamber of Commerce have found rewards with the unlimited access to our website www.eastwindsorchamber.com , free weekly electronic newsletter the "East Winds" mailing to over 1800 email addresses each week promoting Members and Town activities.

Having moved recently to the Broad Brook Opera House Office Complex at 107 Main St. Broad Brook CT 06016 we have updated our area with a Conference room (available for use by any Community group) and waiting room for relaxed conversation.

To learn more about the East Windsor Chamber of Commerce, its events and promotions please email Executive Director James "Jimbo" Richards at jim@eastwindsorchamber.com.

Please remember;

East Windsor "Where the Sun Rises" on Business and Community.

Board and Commissions: Meeting Times and Locations

NAME	TIME - SCHEDULE	LOCATION
Agricultural Commission	7:15 pm - 4th Thursday	Town Hall
American Heritage River Commission	7:00 pm - 3rd Thursday	WHP Library
Assessment Appeals, Board of	Varies	Town Hall
BMX Skate Park Study Committee	6:30 pm - 3rd Thursday	Park Hill Community Hall
Building Committee (Permanent)	Varies	Town Hall
Capital Improvement Planning Committee	Varies	Varies
Charter Revision Commission	Varies	
Civil Preparedness Council	To Be Determined	25 School Street
Conservation Commission	6:30 - 7:15 pm - 4th Thursday	Town Hall
Democratic Town Committee	7:00 pm - 3rd Monday	Town Hall
Economic Development Commission	6:00 pm - 3rd Monday	Planning Office-Town
Education, Board of	7:30 pm - 2nd & 4th Wednesday	EWHS, room N-4
Elderly, Commission for the	5:00 pm- 4th Monday	Town Hall
Ethics Commissions	Varies	Town Hall
Finance, Board of	7:00 pm - 3rd Wednesday	Town Hall
Historical Preservation Commission	6:30 pm - 2nd Thursday	Town Hall
Housing Authority, East Windsor	7:00 pm - 3rd Monday	Park Hill Community Hall
Inland Wetlands Watercourse Agency	7:00 pm - 1st Wednesday	Town Hall
Parks & Recreation Commission	6:00 pm - 2nd Monday, every other month	EWHS, Parks & Rec Office
Pension & Retirement Board	5:30 pm - Quarterly	Town Hall
Planning & Zoning Commission	7:00 pm - 2nd & 4th Tuesday	Town Hall
Police Commission	7:00 pm - 2nd Wednesday	Town Hall
Property Maintenance Code Board of Appeals	As Needed	TBD
Republican Town Committee	7:30 pm - 2nd & 4th Monday	Town Hall
Selectmen, Board of	7:00 pm - 1st & 3rd Tuesday	Town Hall
Veterans Commission	7:00 pm - 1st Thursday	Town Hall
Volunteer Incentive Committee	7:00 pm - Quarterly	BB Fire House
Water Pollution Control Authority	7:00 pm - Last Wednesday	WPCA Admin Building
E.W. Youth Center Committee	TBD	TBD
Zoning Board of Appeals	7:30 pm - 1st Monday	Town Hall

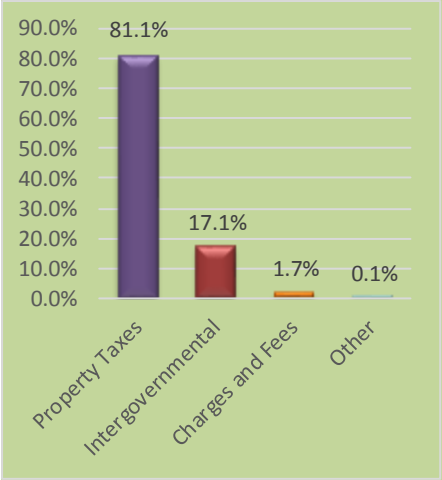
FISCAL YEAR 15-16 Annual Financial Report:

The audited Annual Financial Report for the Town of East Windsor for June 30, 2016 will be filed with the Town Clerk's office and available for view online at www.eastwindsorct.com under Treasurer's Office Financial Information on January 1, 2017.

The Board of Finance established a tax rate of 30.31 for fiscal year 2016, which was levied on the October 1, 2014 Grand List.

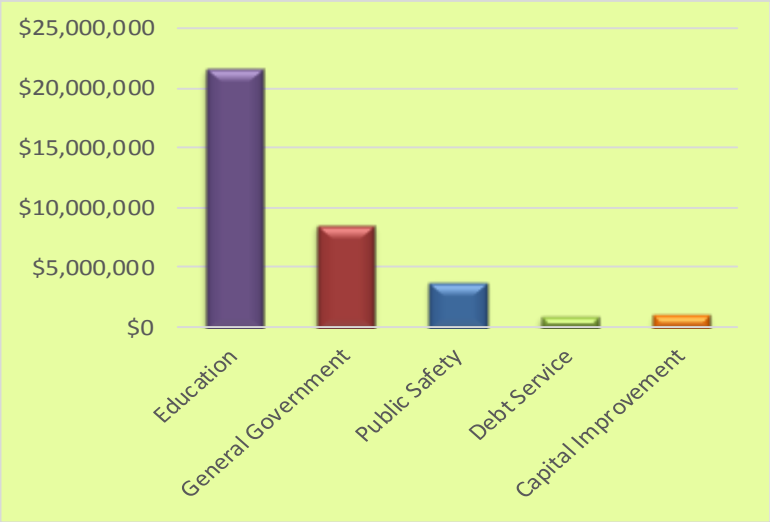
The Budget for fiscal year 2016 was $36,356,748. Total expenditures for fiscal year 2016 were $35,649,952; total revenues were $36, 162, 840. The Town also used $304,386 in reserve funds for infrastructure improvements. All supplemental appropriations are approved at Town Meeting.

REVENUES AND EXPENDITURES FOR FISCAL YEAR 2016



Revenues	
Property Taxes	$ 29,334,090
Intergovernmental	$ 6,182,666
Charges and Fees	$ 616,229
Other	$ 29,854
Total	**$ 36,162,840**

Fund Balance Impact		
Revenue Variance	(Budget vs. Actual)	$ (193,908)
Expenditure Varience	(Budget vs. Actual)	$ 706,796
Use of Reserves and Transfers		$ (501,767)
		$ 11,118



Expenditures	
Education	$ 21,622,375
General Government	$ 8,544,977
Public Safety	$ 3,783,426
Debt Service	$ 937,501
Capital Improvement	$ 761,673
	$ 35,649,952

Town Finances

Comparative General Fund Operating Statement (Unaudited)

(Budget and Actual- Budgetary Basis)

Fiscal Year 2015-16

	Final Budget	Actual Operations	Variance Favorable (Unfavorable)	2016-17 Adopted
REVENUES				
Property taxes	29,052,122	29,334,090	281,968	
Intergovernmental	6,625,246	6,182,666	(442,580)	
Licences, fees and charges	669,380	616,229	(53,151)	
Revenues from use of money	10,000	29,854	19,854	
TOTAL REVENUES	36,356,748	36,162,840	(193,908)	
EXPENDITURES			-	
Administrative Services	1,532,192	1,454,884	77,308	1,553,981
Public Safety	3,912,351	3,783,426	128,925	3,621,287
Physical Services	2,062,232	1,927,452	134,780	2,253,721
Culture and leisure	646,293	615,776	30,517	702,334
Boards and Commissions	60,007	52,051	7,956	60,580
General Government	4,725,391	4,494,814	230,577	4,606,372
Education	21,618,004	21,622,375	(4,371)	22,129,135
Capital Outlay	766,053	761,673	4,380	895,442
Debt Service	1,034,225	937,501	96,724	1,194,238
TOTAL EXPENDITURES	36,356,748	35,649,952	706,796	37,017,090
Revenues over expenditures		512,887	512,888	
Other financing sources				
Appropriation of fund balance	200,000	(200,000)		250,000
Operating transfers in		29,772	29,772	
Operating transfers out		(27,155)	(27, 155)	
Supplemental appropriations		(304,386)	(304,386)	
Total other financing sources	200,000		211,118	250,000
Net change in budgetary fund		11,118	$ 11,118	
Budgetary Fund Balance beginning		7,833,102		
Budgetary Fund Balance ending		$ 7,844,220		

East Windsor Park – 51 Reservoir Avenue, Broad Brook
Located in the Broad Brook section of East Windsor, this facility contains 22 acres including a waterfront for swimming, 2 baseball/softball fields, 1 multi-use field, 1 basketball court, one tennis court and one volleyball court. The facility also contains a snack bar, on-site parking and grilling areas. A double-sided pavilion containing kitchen facilities can be rented for events.

Pierce Memorial Park – Windsorville Road, Broad Brook
Located in the Windsorville section of East Windsor, this facility contains 1 baseball/softball field, 1 basketball court and a small playground containing swings, slide and picnic grills.

Town Hall Annex – 25 School Street, East Windsor
Located in the Warehouse Point section of East Windsor, this facility contains 2 playgrounds, one of which is a Boundless Playground.

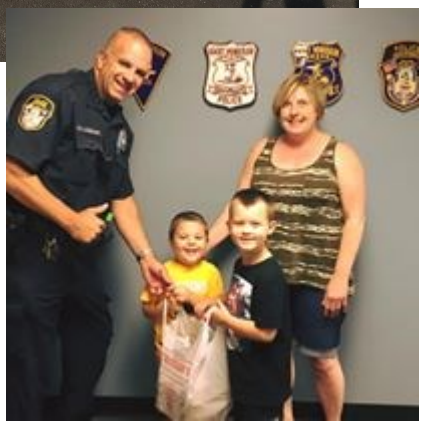
Abbe Road – 28 Abbe Road, East Windsor
Located to the rear of 28 Abbe Road (Scout Hall), this facility contains 2 soccer fields.

Osborn Field – South Water Street, East Windsor
Located in the Warehouse Point section of East Windsor, this facility contains 4 baseball/ softball fields, a basketball court and a small play ground with swings.

Prospect Hill Park – Prospect Hill Road, East Windsor
Located in the Warehouse Point section of East Windsor, this facility contains 1 baseball/ softball field, 1 basketball court and a playground containing swings, slide and merry-go-round.

Volunteer Park – South Water Street, East Windsor
Located in the Warehouse Point Section of East Windsor, this facility is opposite of Osborn field and contains a gazebo, picnic tables and barbecue grills.

Enjoy Our Parks



East Windsor– A great place to live, work and play!

East Windsor 2015-2016